

Sefton Carers Centre  
Fundraising Pack



# Sefton Carers Centre Fundraising Pack

## Sefton Carers Centre Fundraising Pack



34,500  
reasons to care  
Sefton

### A-Z of ideas for activities...

A- Abseil  
B- Bag Pack  
C- Car Wash  
D- Danceathon  
E- Eighties Night  
F- Football Tournament  
G- Guess the Baby Photo  
H- Harry Potter Triathlon  
I- International Night  
J- Juggling Competition  
K- Knitting Day  
L- Lunch Party  
M- Marathon  
N- Netball Tournament  
O- Orienteering  
P- Pool Party

Q- Quiz  
R- Running  
S- Santa Dash  
T- Tribute Night  
U- University Challenge  
V- Volleyball Tournament  
W- Walkathon  
X- Xylophone Concert  
Y- Yoga-thon  
Z- Zipline



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### Things to consider...

#### Insurance

Make sure that you have your legal documents and that the Sefton Carers Centre registered charity number (1050808) is clearly displayed to show that you are authorised to fundraise.

#### Permissions

Make sure you check with the land owner that you have permission to run the event.

#### Health and Safety

Have you carried out a risk assessment and checked that it is safe to do the activity? If you are unsure the Health and Safety Executive has more information online [www.hse.gov.uk/event-safety](http://www.hse.gov.uk/event-safety)

#### Licenses

Make sure you ask your local authority if you need you obtain any special licences to do with the event you are holding. If you are holding the event in public place you must check with the council or land owner. Sefton Carers Centre will not be held liable for any fundraising events.

How we process the information you provide: Sefton Carers Centre take your privacy seriously and will use your data to process your donation, claim Gift Aid (if you want us to) and contact you on any administrative matters that may come up. We promise never to sell your data. For more information about your rights please read our Privacy Policy at our website: [www.sefton-carers.org.uk/privacy-notice](http://www.sefton-carers.org.uk/privacy-notice) - you can also contact us on 0151 288 6060 or via email: [help@carers.sefton.gov.uk](mailto:help@carers.sefton.gov.uk)

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### Spread the word...

Tell everyone about your event by using social media, notice boards and local press. Sefton Carers Centre can provide the following, please call **0151 288 6060** or email [help@carers.sefton.gov.uk](mailto:help@carers.sefton.gov.uk) to arrange:

- ❖ Collection Bucket
- ❖ Donation Box
- ❖ Promotion of Activity
- ❖ Certificate for Volunteers
- ❖ Volunteers ID Badge
- ❖ High Vis Vest



Please visit: [www.fundraisingregulator.org.uk](http://www.fundraisingregulator.org.uk) to read the Code of Fundraising Practice.

### Please don't...

Fundraise door to door (cold-calling)

Hold an event for Sefton Carers Centre without our permission.

Fundraise from passers-by in the street by asking for subscriptions or donations.

# Registration Form

Please use this form when sending sponsorship forms or donations - Sefton Carers Centre, 27-37 South Road, Waterloo, L22 5PE

**Name & contact number / email :**

**Type of event / activity :**

**Date of event / activity :**

**Location of event / activity :**

**Number of people participating :**

# Sefton Carers Centre Fundraising Pack



Please ensure the details of each donation are recorded accurately in your donor's own handwriting - forms in the same handwriting or printed are not valid for Gift Aid purposes.

Name	Contact Details	Amount	Gift Aid ✓	Date Paid

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### Other ways to donate...

Sefton Carers Centre provides free advice and guidance, practical support, training and a range of holistic therapies for unpaid carers living in Sefton.

There are several ways that you can be involved with Sefton Carers Centre from volunteering in our offices to helping raise funds for the organisation by arranging events or sponsored activities.

Sefton carers centre is a registered charity and the generosity of our supporters allows us to provide many of the services we offer. Please visit: [www.sefton-carers.org.uk/donate](http://www.sefton-carers.org.uk/donate) for more details and to download this fundraising pack – for alternative formats please call 0151 288 6060.

### Online - Total Giving

If you would like to donate by using our Total Giving page please visit the link below:

[www.totalgiving.co.uk/donate/sefton-carers-centre](http://www.totalgiving.co.uk/donate/sefton-carers-centre)

### By post - Cheques

Cheques are payable to Sefton Carers Centre.

27-37 South Road, Waterloo, L22 5PE.