

Direct Payments Team

Sefton Carers Centre
27-37 South Road
Waterloo
L22 5PE

A record of Contact and Information given Pre-Paid Card

Direct Payments Advisor:

Tel Number:

Email:

Date of Visit:

Client Name:

Client Signature:

(I agree that the enclosed information has been discussed and I understand the responsibilities of managing a Prepaid Card Direct Payment)

Contact and Information Details

Direct Payments Prepaid Card Information:

A prepaid card account is just like a current account from your bank with a debit card. You can use it to pay for services that meet your needs and outcomes, which have been agreed and detailed in your care plan.

The Prepaid Card is provided by Prepaid Financial Services (PFS) and is underwritten by Master Card.

I have covered the following issues:

<p>Direct Payments Prepaid Card: How does it work:</p> <ul style="list-style-type: none"> - Sefton Council will put your Direct Payments money onto the card every 4 weeks in advance - You can pay for your assessed care needs by online bank transfer or by telephone - It is a safe and easy way to make payments for your care - You can check your account balances online or by telephone - <i>You need to pay your client contribution onto the card and this weekly amount will be confirmed by the Finance Visiting Officer</i> - If the agency you choose charges a higher rate than the standard Direct Payments rate, then any shortfall in your Direct Payments account must be paid from your own personal monies. This is referred to as a 'top up' - You cannot go overdrawn by using the Prepaid Card - You can nominate a trusted person to manage the account for you 	
<p>Monitoring of Direct Payment Prepaid Card</p> <ul style="list-style-type: none"> - You are required to upload copies of any invoices onto your online account - Any balance of the Direct Payment that is not spent on services will be refunded to the Council - The Council will regularly assess the balance of funds and recover any surplus 	
<p>Receiving Direct Payments will not affect your benefit payments. However this will affect the benefits of anyone you employ</p>	
<p>We can also provide you with – Information about Sefton Carers Centre</p>	

The Direct Payments Team will provide you with support and advice on all the above.

You will receive a copy of your care plan detailing your current assessed need from your social worker.

What you need to do next:

- Read and sign the Direct Payments Agreement if you decide to continue
- Once you receive your Prepaid Card you must activate it immediately by following the instructions provided with the Card.

If you have any queries, please contact your Direct Payments Advisor on the number given on this form.

Alternatively you can log-on to www.sefton.gov.uk/directpayments