**PA Training**



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**The Direct Payments team can arrange online training for your PA’s.**

**This is accessed via the NHS training website called e-LfH.**

**There has been a core set of 7 training modules identified to support your PA’s to carry out their role effectively in line with current NHS guidance and standards**.

* **Equality and Diversity and Human Rights – Level 1**
* **Moving and Handling – Level 1**
* **Preventing Radicalisation – basic prevent awareness**
* **Resuscitation - level 1**
* **Safeguarding adults - level 1**
* **Safeguarding children – level 1**
* **Infection prevention and control – level 1**

**Your PA’s will be able to save and print off certificates as evidence of their continued personal development.**

**It will take approximately 4 hours to complete the modules. When your PA has completed and passed all 7 modules payroll can be informed to include an additional 4 hours @ £10.42 per hour (minimum wage) on their wage slip.**

**They can then, if they choose to do so, complete any of the other training modules that are available however this will be without payment for time taken.**

**To arrange training for your PA’s please contact your Direct Payments Advisor directly or email** [**direct.payments@sefton.gov.uk**](mailto:direct.payments@sefton.gov.uk)